ECDL Advanced MQF Level 4

June 2020 - 9

Module	Number	Date	Session	Module Number	Module Name	Time and Duration
Databases	1st	Saturday 27 June 2020	**Lesson**	5	Databases (Microsoft Office Access) **Lesson**	8:00am - 10:00am (2 Hours)
	2nd	Saturday 4 July 2019	**Lesson**	5	Databases (Microsoft Office Access) **Lesson**	8:00am - 10:00am (2 Hours)
	3rd	Saturday 11 July 2020	**Lesson and CMC's Mock Test**	5	Databases (Microsoft Office Access) **Lesson and CMC's Mock Test Session**	8:00am - 10:00am (2 Hours)
Spreadsheets	1st	Saturday 25 July 2020	**Lesson**	4	Spreadsheets (Microsoft Office Excel) **Lesson**	8:00am - 10:00am (2 Hours)
	2nd	Saturday 1 August 2020	**Lesson**	4	Spreadsheets (Microsoft Office Excel) **Lesson**	8:00am - 10:00am (2 Hours)
	3rd	Saturday 8 August 2021	**Lesson and CMC's Mock Test**	4	Spreadsheets (Microsoft Office Excel) **Revision & Mock Test Session**	8:00am - 10:00am (2 Hours)
Word Processing	1st	Saturday 29 August 2020	**Lesson**	3	Word Processing (Microsoft Office Word) **Lesson**	8:00am - 10:00am (2 Hours)
	2nd	Saturday 5 September 2020	**Lesson**	3	Word Processing (Microsoft Office Word) **Lesson**	8:00am - 10:00am (2 Hours)
	3rd	Saturday 12 September 2021	**Lesson and CMC's Mock Test**	3	Word Processing (Microsoft Office Word) **Revision & Mock Test Session**	8:00am - 10:00am (2 Hours)
Presentations	1st	Saturday 26 September 2020	**Lesson**	6	Presentations (Microsoft Office PowerPoint) **Lesson**	8:00am - 10:00am (2 Hours)
	2nd	Saturday 3 October 2020	**Lesson**	6	Presentations (Microsoft Office PowerPoint) **Lesson**	8:00am - 10:00am (2 Hours)
	3rd	Saturday 10 October 2021	**Lesson and CMC's Mock Test**	6	Presentations (Microsoft Office PowerPoint) **Revision & Mock Test Session**	8:00am - 10:00am (2 Hours)

The 4th session (i.e. "Extra Session (Optional) : Intensive Revision and useful Tips") of each module would be an extra session and therefore it's against payment. Such session is optional and not compulsory.